

City of Berryville

**NOTICE OF PUBLIC GATHERING
AND
REQUEST FOR CITY COUNCIL APPROVAL**

Event Name: _____

Date: _____

Time: _____

Estimated duration: _____

Location of public property: _____

Estimated number of participants: _____

Possibility of the _____ overflowing onto a street or highway? Y/N

If so, identify street or highway: _____

Special needs or unusual problems: _____

Will public address system be used for speakers, music, etc.? _____

PRIMARY CONTACT PERSON: Name _____

Address _____

Phone _____

SECONDARY CONTACT: Name _____

Address _____

Phone _____

City Council

Date: _____

Approved: _____

Denied: _____

Reason for Denial: _____

SIGNED:

Mayor

Attest:

City Clerk